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**PROPOSAL FOR LLOYD'S CONTINGENCY NON-APPEARANCE AND  
CANCELLATION INSURANCE (U.S.A. & CANADA)**

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PLEASE ANSWER ALL QUESTIONS FULLY AND TICK RELEVANT BOXES. IF THERE IS INSUFFICIENT SPACE TO ANSWER QUESTIONS FULLY IN THE SPACE PROVIDED PLEASE USE A SEPARATE SHEET OF PAPER WHICH MUST BE SIGNED AND DATED.

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1. 1.1 Name of Proposer(s) (Applicant). \_\_\_\_\_

(Any proposer acting for others is referred to "Conditions of Quotation 15.5" at the foot of this form and the need to enquire of all others before answering).

1.2 Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1.3 Telephone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

1.4 What is the usual business of the Proposer(s)? \_\_\_\_\_  
\_\_\_\_\_

1.5 How long engaged therein? \_\_\_\_\_  
\_\_\_\_\_

2. 2.1 Title or name of performance(s) or event(s) to be insured.  
\_\_\_\_\_  
\_\_\_\_\_

2.2 Type of performance(s) or event(s) to be insured.  
\_\_\_\_\_  
\_\_\_\_\_

2.3 Has this performance(s) or event(s) been held before?

YES                      NO

If yes, give full details. \_\_\_\_\_  
\_\_\_\_\_

2.4 What is the involvement of the Proposer(s) in the performance(s) or event(s)?

organiser      promoter      manager      artist      sponsor      other

If other, give full details. \_\_\_\_\_

\_\_\_\_\_

2.5 What is the extent of the Proposer(s) experience in this capacity?

\_\_\_\_\_

\_\_\_\_\_

2.6 Is the performance(s) or event(s) part of a larger production, promotion, series or tour?

YES                      NO

If yes, give full details. \_\_\_\_\_

\_\_\_\_\_

3. Date(s) and name of venue(s) of performance(s) or event(s).

Date	Venue	City/Country	Performance/Event	Stand-by dates (if any)
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4. **NOTE: Please refer to the policy wording to determine the extent of coverage offered. The numbers in brackets relate to the optional perils specified in the policy wording.**

What perils are required?

2.1 Death

2.2 Accident & Illness

2.3 Unavoidable Travel Delay

2.4 Venue Damage

2.5 National Mourning

2.6 Other Perils

**NOTE: You only have to answer questions 5, 6, 7 and 8 if you have selected perils 2.1 and/or 2.2 and/or 2.3 for which losses will be restricted to persons to be insured whose Death, Accident, Illness, Unavoidable Travel Delay or failure to appear due to one of these perils could cause the cancellation or abandonment of the performance or event. Please skip to questions (section) 9 if you have not selected perils 2.1, 2.2 and/or 2.3.**

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- 5. For the purposes of any insurance granted as a result of this Proposal coverage shall be limited to those individuals detailed below and stated in the Schedule attached to the Policy. Underwriters may require any of the following individuals to undergo an independent medical examination.**

Persons to be insured	Date of Birth	Participation/Role
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- 6. Has any provision been made for understudies, substitutes or stand-bys?**

YES                      NO

If yes, give full details.

- 7. The proposer shall consult the person(s) detailed in question 5 before answering the following.**

7.1      Is any person to be insured suffering from any physical, mental or other medical condition?

YES                      NO

If yes, give full details.

7.2      Is any person to be insured undergoing any form of treatment, medical or otherwise?

YES                      NO

If yes, give full details.

7.3      Is any person to be insured following any prescribed regime, medical or otherwise?

YES                      NO

If yes, give full details.

7.4 Is any person to be insured aware of any matter, fact, circumstance or incident existing or threatened that could possibly affect the performance(s) or event(s) and might result in a loss under the proposed insurance?

YES                      NO

If yes, give full details.

7.5 Have any of the persons to be insured stated in question 5 any history of non-appearance?

YES                      NO

If yes, give full details.

8. 8.1 What method of transportation will be used:

8.1.1 by the person(s) to be insured?

8.1.2 for equipment or items essential to the performance(s) or event(s)?

8.2 Is the means of transportation to be used customised or adapted for the purpose?

YES                      NO

If yes, is an alternative means of transportation available?

9. 9.1 Will any performance(s) or event(s) be held wholly or partly in the open air, a marquee or a temporary structure?

YES                      NO

If yes, give details.

9.2 Is the stage or area in which the performers work under cover?

YES                      NO

If yes, give details.

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9.3 Is any venue listed in question 3 exposed to strong wind, flood or waterlogging?

YES NO

If yes, give details.

9.4 Would you like Underwriters to consider offering terms to include the effect of weather on outdoor performances or events not in a permanent structure?

YES NO

10. 10.1 Have written contracts been signed:

10.1.1 for the hire of the venue(s) shown in question 3?

YES NO

10.1.2 for the appearance of all the persons shown in question 5?

YES NO

If either is no, give full details.

10.2 Have all other contractual arrangements necessary for the successful fulfilment of the performance(s) or event(s) been made and confirmed in writing?

YES NO

If no, give full details.

10.3 If the answer to question 10.2 is "no" do you undertake to make all such remaining contractual arrangements in a prudent and timely manner and ensure they are confirmed in writing prior to the relevant performance or event?

YES NO

10.4 Have all necessary licences, visas and permits and authorisations been obtained?

YES NO

If no, give full details.

11. 11.1 Give details of budget and currency:

<b>Expenses</b>	<b>Amount</b>	<b>Gross Revenue</b>	<b>Amount</b>
1. Costs		1. Gate/ticket sales	
2. Commitments		2. Programme sales	
3. Guarantees		3. Merchandising	
4. Fees		4. Fees	
5. Commissions		5. Commissions	
6. Sponsorship		6. Sponsorship	
7. Advertising		7. Advertising	
8. Promotional		8. Concessions	
9. Broadcasting		9. Broadcasting	
10. Other items not included above (Give details)		10. Other items not included above (Give details)	
	Total		Total

11.2 Do these sums represent the full extent of your financial responsibilities?

YES NO

If no, give full details.

11.3 Does any other party have an interest in the expenses and gross revenue for the performance or event?

YES NO

If yes, give full details.

11.4 Is profit to be insured?

YES NO

**NOTE: Profit (when insured) means the amount by which Gross Revenue exceeds Expenses.**

11.5 What Limit of Indemnity is required?

12. 12.1 Has the performance(s) or event(s) (under the present or any other management) had any incident that could have resulted or did result in financial loss that would be covered under the proposed insurance?

YES NO

If yes, give full details.

12.2 Has any performance or event in which the proposer(s) were involved (in managing) had any incident that could have resulted or did result in financial loss that would be covered under the proposed insurance?

YES NO

If yes, give full details.

13. Are you aware of any matter, fact, circumstance or incident existing or threatened that could possibly affect the performance(s) or event(s) and might result in a claim under the proposed insurance?

YES NO

If yes, give full details.

14. Loss payee (if other than proposer stated in question 1)

15. **Conditions of Quotation**

Any quotation provided by Underwriters as a result of this Proposal and any supporting information will be subject to:

- 15.1 final acceptance by the Proposer(s) and then Underwriters prior to the acceptance date shown in the quotation, after which the resulting insurance cannot be cancelled.
- 15.2 the Proposer(s) undertaking to advise Underwriters of any change in the supporting information or additional information that should be supplied to make this proposal current, occurring prior to the inception date of any insurance subsequently issued.
- 15.3 Underwriters having no obligation to accept the risk if there has been any happening or circumstance, whether advised by the Proposer(s) or otherwise, arising prior to acceptance by Underwriters which increases or could increase the possibility of a loss in any way materially alters the risk as quoted. However Underwriters at their sole discretion may decide to provide an alternative quotation.

- 15.4 the Proposer(s) having declared all material facts likely to influence a reasonable Underwriter in determining:
- (a) whether or not to accept the risk,
  - (b) the premium,
  - (c) the terms, conditions, exclusions and limitations.
- 15.5 (a) the Proposer(s), if acting on behalf of others, being deemed to have obtained and declared all the information provided after making enquiry of each of them.
- (b) any intermediary(s) acting on behalf of any parties referred to in 15.5(a), being deemed to have obtained and declared all the information provided after making inquiry of the party(ies) for whom they act.
  - (c) the Proposer(s) accepting the quotation doing so on behalf of all others and accepting responsibility for payment of the premium as detailed in 15.7 below.
- 15.6 the Proposer(s) undertaking that no other insurance has been purchased on this specific risk and none shall be without Underwriter's prior written approval; in the event of such approval being given, the terms, conditions, exclusions, limitations and premium set out in any quotation may be amended by Underwriters.
- 15.7 the Proposer(s) paying the premium with acceptance of the quotation. If (in accordance with 15.1 and 15.3 above) Underwriters do not accept the risk, the premium will be returned.

## DECLARATION

To the best of my/our knowledge and belief and having diligently made all necessary inquiries the information provided in connection with this proposal, whether in my/our own hand or not, is true and I/we have not withheld any material facts. I/We understand that non-disclosure or misrepresentation of a \*material fact will entitle Underwriters to void the Insurance.

**NOTE: \* A material fact is one likely to influence acceptance or assessment of this Proposal by Underwriters: if you are in any doubt as to what constitutes a material fact you should consult your Broker.**

It is understood that the signing of this Proposal does not bind the Proposer(s) to complete or Underwriters to accept this Insurance, but the Proposer(s) agree that, should a contract of insurance be concluded, this Proposal and any supporting information shall be incorporated into and form the basis of the contract.

I/we the Proposer(s) accept these conditions as the Proposed Assured or agent of the Proposed Assured and that any subsequent insurance will become null and void if any of the foregoing conditions are breached.

Signature:

Date:

Name:  
NMA2748

Position:

## OUTDOOR EVENT QUESTIONNAIRE

- 1) Name of Event: .....
- 2) Location of Event: .....
- 3) Address including Post Code / Zip Code  
.....
- 4) Time and date of Event: .....
- 5) Time and date when Set Up of Event begins: .....
- 6) Please provide a brief description of the Event:  
.....  
.....  
.....
- 7) Describe any weather and / or ground conditions which could cause the event to be cancelled, abandoned, postponed, curtailed or interrupted or cause additional costs to be incurred:  
.....  
.....  
.....
- 8) Has the event been held before? .....
- If yes, how many times
  - a) In all .....
  - b) At this location? .....
  - c) At this time of year? .....
- 9) Has the Event ever been affected by adverse weather and / or ground conditions? If Yes, please give details: .....
- 10) If Yes, please provide detail of any measures that have been taken to prevent the situation reoccurring?  
.....  
.....  
.....
- 11) Does the Event take place on tarmac, hard standing or similar surface? .....
- If No, what contingency plans are in place in the event of adverse weather and / or ground conditions?  
.....  
.....  
.....
- 12) Have any drainage or ground improvements been made to the Event site (including car parks or camping grounds) in the last 10 years? .....
- If Yes, please give details: .....
- .....
- .....
- .....

13) Is the car parking on tarmac, hard standing or similar surface? .....

If No, what contingency plans are in place in the event of adverse weather and / or ground conditions?

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.....  
.....

14) Are camping grounds required / provided for the Event? .....

If Yes, what contingency plans are in place in the event of adverse weather and / or ground conditions?

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.....  
.....

15) Has any part of the Event site (including car parks or camping grounds) been flooded or waterlogged during the last five (5) years? .....

If yes, please give detail:

.....  
.....  
.....

16) Has any event held at this location ever been affected by adverse weather and / or ground conditions? If Yes, please give details: .....

.....  
.....  
.....

17) Proportion of Tickets sold / Revenue generated in advance of the Event: .....

18) Are there any other Events scheduled to take place on the Event site in the 14 days directly before or after the Event? Please provide details:

.....  
.....  
.....

19) Is there an Event Management Plan for this Event? .....

If Yes, please provide a copy to Underwriters

Please note that the following clause will be stated on your Insurance Policy Wording:

**Ground Condition Clause**

**It is understood and agreed that it is a condition precedent to the liability of the Insurers under the Cancellation Section of this Insurance that at the inception hereof the ground is in a fit state for the Event(s) to take place including all car parking, camping and emergency vehicle access points.**